

COMMUNICATION
 Northern Illinois Synod
 Evangelical Lutheran Church in America
 103 W. State St., Rockford, IL 61101-1105
 (815) 964-9934

Name: _____
 Address: _____

 (City) (State) (Zip)

Auto Miles _____ at 55¢ per mile: \$ _____
 Tolls or Parking Fees: \$ _____
 Meals or Food: \$ _____
 Lodging: \$ _____
 Other (must specify) _____: \$ _____
 Total Expenses: \$ _____

- Reimburse for above, or
- Approve and return form to verify deductible contribution
 - **(Please note:** If using this voucher as verification of an income tax deduction, per the IRS you may claim only 14¢ per mile as a charitable contribution. Therefore, change the 44.5¢ figure above to 14¢ per mile before calculating your expense.)

 (Sub-Committee or Task Force) (Place of meeting) (Date)

I certify the above to be true and correct _____
 (Signature of Individual Payee)

Chair) _____

Receipts must be attached for expenses other than mileage totaling more than \$20.00.

- | | |
|------------------------------------|-----------------------------------|
| ___ 090-59005 Advertising | ___ 090-59050 Meetings |
| ___ 090-59010 Director | ___ 090-59060 Photography |
| ___ 090-59020 Equipment | ___ 090-59070 Postage |
| ___ 090-59030 Growth Projects | ___ 090-59080 Printing & Mailings |
| ___ 090-59032 Honarium | ___ 090-59085 Subscriptions |
| ___ 090-59035 Identity Project | ___ 090-59090 Supplements |
| ___ 090-59037 Materials | ___ 090-59100 Synod Assembly |
| ___ 090-59040 Meetings - Committee | ___ 090-59110 Workshops |