SYNOD ASSEMBLY
Northern Illinois Synod
Evangelical Lutheran Church in America
103 W. State St., Rockford, IL 61101-1105
(815) 964-9934

Name: _____
Address: _____
_____
(City) (State) (Zip)

Auto Miles ____ at 58.5¢ per mile: $_____
Tolls or Parking Fees: $_____
Meals or Food: $_____
Lodging: $_____
Other (must specify)_____: $_____

Total Expenses: $_____

☐ Reimburse for above, or
☐ Approve and return form to verify deductible contribution

- **(Please note**: If using this voucher as verification of an income tax deduction, per the IRS you may claim only 14¢ per mile as a charitable contribution. Therefore, change the 44.5¢ figure above to 14¢ per mile before calculating your expense.**)**

_____
(Sub-Committee or Task Force) (Place of meeting) (Date)

I certify the above to be true and correct _____
(Signature of Individual Payee)

_____
(Signature of Committee Chair)

Receipts must be attached for expenses other than mileage totaling more than $20.00.

__	300-60005	Honorarium	__	300-60030	Planning - Miscellaneous
__	300-60010	Housing & Meals - SC & Staff	__	300-60031	Planning - Printing & Copying
__	300-60011	Housing - Augustana	__	300-60032	Planning - Postage
__	300-60020	Nominating Committee	__	300-60033	Planning - Ring Binders
__	300-60021	Operations - Bible Study Leader	__	300-60034	Refunds
__	300-60022	Operations - Brass Quintet	__	300-60035	Resolutions Committee
__	300-60023	Operations - Food Services	__	300-60040	Retirement - SC & Bishop
__	300-60024	Operations - Golf Carts	__	300-60042	SA Planning Committee Retreat
__	300-60025	Operations - Hunger Meal Donation	__	300-60045	Travel Expense
__	300-60026	Operations - Meeting Rooms	__	300-60049	Worship - Booklets (Print)
__	300-60027	Operations - Miscellaneous	__	300-60050	Worship - Copyrights & Music
__	300-60028	Operations - Offering	__	300-60055	Worship - Miscellaneous
__	300-60029	Operations - Sound System	__	300-60060	Worship - Plants